

# MINUTES

## SADDLE RIVER BOARD OF EDUCATION REGULAR SESSION THURSDAY, SEPTEMBER 4, 2014 – 7:00 PM LIBRARY OF WANDELL SCHOOL

### CALL THE MEETING TO ORDER

The meeting was called to order by the President, Mr. Senger at 7:00 p.m. in the library of Wandell School.

### OPEN PUBLIC MEETINGS ACT

The September 4, 2014 regular session board of education meeting was advertised according to the provision of the New Jersey Open Public Meeting Act.

### ROLL CALL

Present: Mr. Senger, Mr. Lasalandra, Mrs. Connolly, Ms. Arnold (7:50) Ms. Feldsott (7:30)  
Absent: none  
Others Present: Mrs. Contaldi, Superintendent  
Mr. Stokes, Head Teacher

### FLAG SALUTE

### APPROVAL OF THE MINUTES:

Motion to approve the minutes of the following meeting:

July 29, 2014 Board of Education Regular and Executive Sessions

Motion: Mr. Senger; Second: Ms. Connolly; Vote: 3-0; Time: 7:07 p.m.

### NEW JERSEY SCHOOL BOARDS PRESENTATION – MR. AL ANNUNZIATA

Presentation on Superintendent Search Services offered by NJSBA

### SUPERINTENDENT'S REPORT

1. HIB Activity – No reported incidents
2. Wandell Enrollment as of today: 187 – subject to change
3. Streetscape Progress
4. Technology Initiative - \$2,000 for iPads in Pre-K to 2<sup>nd</sup> Grade
5. NJASK Tests – Grades 3, 4, 5 – Proficient or Advanced Proficient: Language Arts: 87% Math 91%
6. SR/Ho-Ho-Kus Baseball Field – Improvement Proposal will be acted upon in September
7. District Goals for 2014/2015: Technology and Professional Development for Staff
8. NJSBA – Sheli Dansky to be visiting at the September BOE Meeting

### SCHOOL BUSINESS ADMINISTRATOR'S REPORT

1. District Audit started August 20, 2014; Still information gathering
2. Transportation planning is completed and implementation is underway

### MR. STOKES UNVEILED ROBERT SCHOENDORF COMMUNITY SERVICE AWARD PLAQUE

### BOARD PRESIDENT'S REPORT

1. Buildings and grounds were toured; Outstanding results of hard work by many individuals
2. Mrs. Contaldi regretfully resigning; she will be very difficult to replace

**MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY**

1. Mrs. Kaufman inquired about a plaque for Mrs. Lovenduski's tree
2. Mrs. Holden inquired about the Rosetta Stone program and the new Envision 2015 program

**AGENDA ITEMS AS PER ATTACHED****COMMITTEE REPORTS**

1. Finance/Budget Committee – no report
2. Board Communications Committee – no report
3. Technology Committee – no report
4. Curriculum Committee – no report
5. Renovation Committee – no report
6. Wandell School Recreation Committee – no report
7. Liaisons: Ramsey Board of Education – no report  
Northern Highlands Regional High School – no report
8. Home and School Association – Wandell Carnival to be held 12-14 September
9. New Jersey School Boards Association/NJSBA Legislative Committee – no report
10. Policy Committee – no report
11. Health, Well-being, Safety and Transportation Committee – no report
12. Liaison to Mayor and Council – no report
13. Negotiations Committee – no report
14. Search Committee – no report

**COMMENTS ON NON-AGENDA ITEMS – none****MOTION TO ENTER EXECUTIVE SESSION**

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is: Contractual Matters

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Motion: Mr. Senger Second: Mr. LaSalandra Vote: 5-0, motion carried  
Time: 8:23 p.m.

**MOTION TO ADJOURN EXECUTIVE SESSION AND MEETING**

Motion: Mr. LaSalandra Second: Mr. Senger Vote: 5-0, motion carried  
Time: 9:15 p.m.

Respectfully submitted,

Fred D. Palumbo  
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION  
THURSDAY, SEPTEMBER 4, 2014  
RESOLUTIONS – SUMMARY**

**ADMINISTRATION**

A-785 Approval to Submit District Statement of Assurance

**EDUCATION**

E-762 Tuition – Special Education – New Alliance Academy - 2014-2015  
E-763 Tuition – Special Education – Community School – 2014-2015  
E-764 Additional Physical Therapy Services – 2013-2014 – Marilyn Jones  
E-765 Tuition – Special Education – Bleshman RDS – BCSS – 2014-2015

**HUMAN RESOURCES**

HR-1095 Hire Substitute Teachers, Aides and/or Office Workers for 2014-2015  
HR-1096 Hire Substitute Nurses for 2014-2015  
HR-1097 Acceptance of Resignation  
HR-1098 Approval of Superintendent's Merit Action Plans for 2013-2014  
HR-1099 Cebulski – Salary Increment  
HR-1100 Change to Resolution HR-1087 Stipend Positions – Summer 2014  
HR-1101 Change to Resolution HR-1088 Stipend Positions – Summer 2014  
HR-1102 Change to Resolution HR-1067 Stipend Positions – Summer 2014  
HR-1103 Rescind HR-1081 Palumbo – Retirement  
HR-1104 Rescind HR-1086 Employment Contract – Logan  
HR-1105 Kresch – Sports Coordinator Stipend – 2014-2015  
HR-1106 Maak – Leave Replacement  
HR-1107 Logan – Longevity Payments

**FINANCE**

F-2127 Payment of Bills – August 2014  
F-2128 Line Item Certification  
F-2129 Appropriation Transfers – July 2014  
F-2130 Board Secretary Report – July 2014  
F-2131 Treasurer Report – July 2014  
F-2132 Agreement – Treasurer and Board Secretary Report  
F-2133 Revision to F-2114 Acceptance of NCLB Funds for FY2015  
F-2134 Contract with Bergen County Dept. of Health Services – Nursing Supervision – SRDS  
F-2135 Agreement with Ann Hanna – Non-public Nursing Services – SRDS  
F-2136 Chapter 192/193 Funding for 2014-2015 – Initial Funding  
F-2137 Travel – Kim  
F-2138 Authority to Void Stale Checks

### ADMINISTRATION

#### **A-785 APPROVAL TO SUBMIT DISTRICT STATEMENT OF ASSURANCE**

BE IT RESOLVED to approve the submission of the QSAC Statement of Assurance for the 2014-15 school year to the Bergen County Department of Education.

Motion: Mr. Senger    Second: Ms. Feldsott    Vote: 5-0

### EDUCATION

#### **E-762 TUITION – SPECIAL EDUCATION – NEW ALLIANCE ACADEMY - 2014-2015**

BE IT RESOLVED that the Saddle River Board of Education authorizes the placement of one Saddle River special education student, to attend New Alliance Academy in Paramus, NJ, for the school year 2014-2015, in an amount of \$77,700.

#### **E-763 TUITION - SPECIAL EDUCATION – COMMUNITY SCHOOL – 2014-2015**

BE IT RESOLVED to approve an enrollment agreement with the Community School, Inc., a private school in Teaneck, NJ for one special education student for the 2014-2015 school year, with an annual tuition amount of \$38,210.00.

#### **E-764 ADDITIONAL PHYSICAL THERAPY SERVICES – 2013-2014 – MARILYN JONES**

BE IT RESOLVED that the Saddle River Board of Education approves payment to Marilyn Jones for providing additional Physical Therapy Services to Saddle River special needs students in the amount of \$1,382.50 retroactive to June 1, 2014.

#### **E-765 TUITION – SPECIAL EDUCATION – BLESHPAN REGIONAL DAY SCHOOL – BCSS - 2014-2015**

BE IT RESOLVED to approve payment to Bergen County Special Services – Bleshman Regional Day School for tuition for one special education students for the 2014-2015 school year in the total amount of \$69,300.00.

#### ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Ms. Feldsott    Second: Mr. Senger    Vote: 5-0

### HUMAN RESOURCES

#### **HR-1095 HIRE SUBSTITUTE TEACHERS, AIDES AND/OR OFFICE WORKERS**

BE IT RESOLVED, upon the recommendation of the Superintendent, to hire the following individuals as substitute teachers, aides and/or office workers for the 2014-2015 school year, at the substitute rate of \$90.00 per day:

Andreadis, Shari	Kelton, Debra
Bosco, Mayda	Nussear, Michael
Dietch, Christine	Suel, Katherine
Doumas, Paula	Tatosian, Carol
Eilers, Lori	Taylor, Diane
Healy, Michael	Warren, Marcia
Keady, Kathleen	Woodward, Michele

#### **HR-1096 HIRE SUBSTITUTE NURSES**

BE IT RESOLVED, upon the recommendation of the Superintendent, to hire the following individuals as substitute nurses for the 2014-2015 school year, at the substitute rate of \$125.00 per day:

Getto, Virginia

Hands, Loretta

**HR-1097 ACCEPTANCE OF RESIGNATION**

BE IT RESOLVED that the Saddle River Board of Education accepts, with regret, the resignation of Mrs. Margaret E. Contaldi, Superintendent of Schools, effective November 27, 2014.

**HR-1098 APPROVAL OF SUPERINTENDENT'S MERIT ACTION PLANS 2013-2014**

WHEREAS, on or about January 28, 2014, the Saddle River Board of Education (hereinafter referred to as the "Board") approved merit action plans for the Superintendent for the 2013-2014 school year consisting of two (2) qualitative merit criteria and three (3) quantitative merit criteria and submitted same to the Executive County Superintendent for approval in accordance with N.J.A.C. 6A:23A-3.1(e)10-11 (hereinafter referred to as "Merit Bonus Goals"); and

WHEREAS, on or about January 13, 2014, the Executive County Superintendent approved said Merit Goals, thereby authorizing the Board to evaluate and award merit bonus increases to the Superintendent upon achievement of each objective; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that she achieved the objective requiring that she develop Standards-Based Report Cards for K-5 students with a rating of Excellent, thereby entitling her to a qualitative merit bonus of 2.5% of her annual salary in the amount of \$3,125; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that she achieved the objective requiring that she monitor the number of students recommended for Basic Skills Instruction not to exceed 5% of the student population with a rating of Excellent, thereby entitling her to a quantitative merit bonus of 3.33% of her annual salary in the amount of \$4,162.50; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that she achieved the objective requiring that she increase the amount of communication with stakeholders and enhance the quality of communication with a rating of Excellent, thereby entitling her to a qualitative merit bonus of 2.5% of her annual salary in the amount of \$3,125; and

WHEREAS, the Board has evaluated the Superintendent's performance and determine that she achieved the objective requiring that she reorganize and restructure the technology department to accommodate improvements in instruction and reduce the overall costs of said department with a rating of Excellent, thereby entitling her to a quantitative merit bonus of 3.33% of her annual salary in the amount of \$4,162.50; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that she achieved the objective requiring that she increase the number of students in grades 3, 4, and 5 rated Proficient or Advanced Proficient on the spring 2014 administration of the NJ-ASK ELA by 3% with a rating of Excellent, thereby entitling her to a quantitative merit bonus of 3.33% of her annual salary in the amount of \$4,162.50; and

NOW, THEREFORE BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus of the 2013-2014 school year subject to approval by the Executive County Superintendent that the quantitative and qualitative merit criteria for each of the Board assessed objectives have been satisfied for the payment of such merit bonus.

**HR-1099 CEBULSKI – SALARY INCREMENT**

BE IT RESOLVED, upon the recommendation of the Superintendent, to increase the salary for Edward Cebulski, Head Custodian, from \$57,701 to \$63,951, effective July 1, 2014.

**HR-1100 CHANGE TO RESOLUTION HR-1087 STIPEND POSITIONS – SUMMER 2014 – CURRICULUM REVISION**

BE IT RESOLVED, upon recommendation of the Superintendent, the Saddle River Board of Education approves stipend awards for English Language Arts – Curriculum Revision to the following teachers TO BE CHANGED to *13 hours* during the summer of 2014 at \$80 per hour: Lisa Graziano, Kerri Budds, Laura Tarabokia

**HR-1101 CHANGE TO RESOLUTION HR-1088 STIPEND POSITIONS – SUMMER 2014 – LEVELED BOOK ROOM**

BE IT RESOLVED, upon recommendation of the Superintendent, the Saddle River Board of Education approves stipend awards for the Leveled Book Room to the following teachers TO BE CHANGED to *11 hours* during the summer of 2014 at \$80 per hour: Rosalie English, Angela Penna, Aubree McLean

**HR 1102 CHANGE TO HR-1067 BUDDS, PENNA, TARABOKIA – SUMMER STANDARD-BASED REPORT CARD RUBRICS COMMITTEE**

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves Kerri Budds, Angela Penna and Laura Tarabokia to fill the positions as described in G.A. Notice #28, TO BE CHANGED to *13 hours* during the summer of 2014 for a stipend rate of \$80.00 per hour.

**HR-1103 RESCIND HR-1081 PALUMBO – RETIREMENT**

BE IT RESOLVED, upon recommendation of the Superintendent, that the Saddle River Board of Education rescinds HR-1081 accepting the retirement of Fred D. Palumbo, School Business Administrator and Board Secretary effective November 1, 2014.

**HR-1104 RESCIND HR-1086 EMPLOYMENT CONTRACT – LOGAN - SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – 2014-2015**

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education rescinds HR-1086 approving the Employment Contract of Donna M. Logan as School Business Administrator and Board Secretary for the period October 6, 2014 through June 30, 2015.

**HR-1105 KRESCH – SPORTS COORDINATOR STIPEND**

BE IT RESOLVED, upon recommendation of the Superintendent, to approve stipend payments totaling \$2,950 to Jeff Kresch in compensation for his role as Sports Coordinator for Wandell School for the 2014-2015 school year.

**HR-1106 MAAK – LEAVE REPLACEMENT**

BE IT RESOLVED, upon recommendation of the Superintendent, that the Saddle River Board of Education authorizes the hiring of Hannah Maak as a leave replacement effective September 1, 2014 through November 26, 2014 at BA Step 1, .6 FTE on the teacher salary guide.

**HR-1107 LOGAN - LONGEVITY PAYMENT FOR 2014-2015**

BE IT RESOLVED that upon recommendation of the Superintendent to initiate an annual longevity payment for Donna Logan in the amount of \$4,000 for school year 2014-2015 for over 16 years' experience in the Saddle River School District, to be considered because the terms of her employment entitle her to the same benefits as the members of the SREA and their current contract.

ALL HR MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Ms. Feldsott

Second: Mr. Senger

Roll Call Vote: HS: Yes

JL: Yes

RA: Yes

IF: Yes

JC: Yes

**FINANCE****F-2127 PAYMENT OF BILLS – AUGUST 2014**

BE IT RESOLVED that the payment of bills for August 2014 as per the bill lists on file in the business office be approved.

**F-2128 LINE ITEM CERTIFICATION**

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**F-2129 APPROPRIATION TRANSFERS – JULY 2014**

BE IT RESOLVED that the appropriation transfers for the month of July 2014 as per the list on file in the business office be approved.

**F-2130 BOARD SECRETARY REPORT – JULY 2014**

BE IT RESOLVED that the Reports of the Board Secretary for the month of July 2014 be approved.

**F-2131 TREASURER REPORT – JULY 2014**

BE IT RESOLVED that the Treasurer's Report for the month of July 2014 be approved.

**F-2132 AGREEMENT – TREASURER'S AND BOARD SECRETARY'S REPORTS**

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of July 2014 are in agreement and on file in the Board Secretary's Office.

**F-2133 REVISION TO F-2114 ACCEPTANCE OF NCLB FUNDS FOR FY 2015**

BE IT RESOLVED that the Saddle River Board of Education revises Resolution 2114 to accept the funds awarded to the school district by the NCLB grant for Fiscal Year 2015 in the following amounts:

Title II-A Total	\$7,052.00 consisting of:
for Public School use	2,525.00
for Non-Public School use	4,527.00

**F-2134 CONTRACT WITH BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES – NURSING SUPERVISION – SADDLE RIVER DAY SCHOOL**

BE IT RESOLVED to enter into a contract with Bergen County Department of Health Services to provide nursing supervision for Saddle River Day School for the 2014-2015 school year at a cost not to exceed \$4,485.93 (including a 3% administration fee).

**F-2135 AGREEMENT WITH ANN HANNA – NONPUBLIC NURSING SERVICES – SADDLE RIVER DAY SCHOOL**

BE IT RESOLVED to enter into a contract with Ann Hanna, School Nurse for the Saddle River Day School, to perform nonpublic nursing services for the 2014-2015 school year at a cost of \$21.00 per hour for 1205.9 annual hours, and not to exceed \$25,323.90 for the year.

**F-2136 CHAPTER 192/193 FUNDING FOR 2014-2015 – INITIAL FUNDING**

BE IT RESOLVED to approve the acceptance of initial funding under the provisions of Chapters 192 and 193 for the 2014-2015 school year:

<u>Program</u>	<u>Original Aid</u>	<u>Additional Funding</u>	<u>Total Funding</u>
Compensatory Ed	0	0	0
ESL	0	0	0
Initial Exam and Class.	5,039	0	5,039
Annual Exam and Class.	1,444	0	1,444
Corrective Speech	9,719	0	9,719
Supplementary Instruction	2,354	0	2,354
Total Allocation	\$18,556	0	\$18,556

**F-2137 TRAVEL – CHRISTINA KIM**

BE IT RESOLVED that the Saddle River Board of Education approves the following staff travel:

Who: Christina Kim  
 What: Art Educators of NJ 2014 Conference  
 Where: Ocean Place Resort, Long Branch, NJ  
 When: October 5-7, 2014 (3 days)  
 Why: Professional Development  
 Costs: Mileage and tolls: approximately \$150.00  
 Registration: \$205.00  
 Total: \$355.00 (estimated)

**F-2138 AUTHORITY TO VOID “STALE” CHECKS**

BE IT RESOLVED to give the Business Administrator the authorization to void the following “stale” checks:

<u>Check #</u>	<u>Amount</u>	<u>Check Date</u>
#17930	\$638.42	1/28/14
#17942	\$442.00	1/28/14
#17975	\$10.00	3/6/14

**ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Mr. Senger    Second: Mr. LaSalandra    Vote: 5-0